

**Draft Minutes**

**ACS Division of Chemical Information**

**Annual Business Meeting**

**Boston, Massachusetts**

**Monday, August 19, 2002**

**Hynes Convention Center 101**

**4:05 PM to 4:20 PM**

The ACS Division of Chemical Information Business Meeting was called to order by Chair Andrew Berks. He reported:

- **Finances.** We had a surplus of \$6067 in 2001. This was a larger than normal surplus, due to a \$4700 stop-gap funding award from the society. This money was earmarked for our membership survey, which was conducted this year by a contractor. Because of this, it's likely that we will have a small deficit in 2002. Our finances are in good condition.
- **Election results.** Pam Scott will be the new chair. Marge Matthews was re-elected as treasurer. For our councilors, Grace Baysinger was elected to the alternative councilor seat held by Mike O'Hara, Andy Berks was elected as alternate, and Joanne Witiak was elected as our regular councilor.
- **Significant activities.** We held a very successful online membership survey in the spring of 2002. We had 223 responses, which we considered to be very good. There were many good ideas conveyed, and the membership committee will report on the survey summarizing the results. This survey was conducted by a contractor with a web interface. Andrea Twiss-Brooks coordinated the survey for us and did an excellent job. The survey was paid for with a grant from the society for "stop-gap" funding, designed to help divisions with development activities they wouldn't otherwise be able to fund. For 2003, the society will likely offer another round of stop-gap funding. We have signaled our intent to apply for stop-gap funds to run a salary survey in 2004. Hopefully, the same contractor will be able to handle that survey.

The meeting adjourned at 4:20.

Respectfully submitted,

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